
CUSTOMS REGULATIONS AND ADDITIONAL INFORMATION

FOR IMPORTS

HOUSEHOLD GOODS REMOVAL

A. Documents Required for Duty Free Entry

- Original bill of lading or express waybill (Sea)
- Status C-manifested airway bill (Air)
- Packing list

Shipment Originating from Non-EU Member Country

- Original passport
- Sale agreement of property at origin country or termination of rental agreement at origin country.
- Utility bills from house at origin such as electricity or phone
- Confirmation letter from the Cyprus Embassy at origin country confirming residence
- Proof of home ownership or rental agreement in Cyprus
- Employment contract (if working in Cyprus)
- Letter from employer at origin country
- Confirmation of registration of children at local schools
- Bank statement

Diplomat:

- Passport copy
- 1002 Form stamped and signed by embassy or diplomatic mission.
- Exemption certificate

Shipment Originating from EU Member Country

- Original passport
- Original T2L or a Status C-manifested bill of lading by shipping line.

B. Specific Regulations

- Importer must be present for customs clearance.
- Bill of lading may be express release or original.
- Airway bills must be status-C manifested.
- Pre-alert must be sent at least 48 hours before the arrival of shipment at Larnaca Airport for air shipments.
- If importing any pianos, alcohol, shotguns or air rifles, or other items not associated with "normal" household goods and personal effects, please contact local agent in Cyprus.
- Regulations require that wood packing materials imported to Cyprus be treated and marked according to ISPM N° 15.
- Any wood packing material that is not treated and appropriately marked may be subject to immediate export or local fumigation incurring in additional charges.

- For more information on ISPM-15 guidelines, consult the [IAM Wood Packing Material Shipper Guide](#).

Non-EU Member Country

- Shipments coming from non-EU countries will be inspected.
- LCL and air shipments will be inspected at the port or airport respectively.
- FCL shipments will be inspected at the residence for shipments.
- The letter from employer at origin country must confirm the importer's employment there and his / her transfer of residence to Cyprus permanently.
- The bank statement provided must confirm that the importer has sufficient funds in their account.
- Students returning from Non-EU Member Countries will pay duties and VAT ranging from approximately 18-33% on the declared value; new items are dutiable anyway and depend upon the items being imported.

EU Member Country

- All shipments coming from EU countries are subject to random inspection.

Note: All shipments are subject to wharfage charges. Wharfages are port authority charges and not a customs charge. Wharfages are approximately EUR 110-150 for a 20' container and approximately EUR 130-200 for a 40' container with household goods and personal effects. For LCL shipments, it can vary from EUR 50-100. Wharfages are charged based on the weight of the shipment on all import and export shipments and is even charged on Diplomatic shipments. For cars, wharfages are EUR 60-130 if less than 2000 kgs and EUR 180-250 if over 2000 kgs. For motor bikes, it can range from EUR 50-100 per bike.

MOTOR VEHICLES

A. Documents Required

Shipments Originating from EU and Non-EU Member Countries

- Original passport
- Certificate of title
- Original log book / registration of the car
- Driver's license
- Proof of valid insurance coverage meeting Cypriot standards

Diplomat

- Exemption certificate from local embassy
- 1002 form stamped and signed by embassy

B. Specific Regulations

- Owner must be present at Limassol for customs clearance.
- Owner must apply to the immigration office upon arrival for permanent residency.
- The car will initially release the vehicle to the owner under the status of "visitor".
- Customs will issue a temporary importation license to the owner called a C104 form.
- Check the expiration date of the C104 form; if unable to register within the required period, the owner should apply to the customs office for an extension.
- The vehicle must have been owned and operated for more than 6 months and its mileage must exceed 6,000 KMs prior to import to avoid payment of duties and taxes.
- Vehicle must be imported within 6 months from owner's transfer to Cyprus.
- Owner must prove that he/she is moving to Cyprus permanently.
- Customer may only import car or bike under his name free of duties and taxes.

Non-EU Member Country

- Owner may import one duty-free vehicle provided it is registered under his/her name
- VAT will only be assessed if owner has not lived abroad for a continuous period of 12 months prior to transfer of normal residence.
- Owner will pay a Value Added Tax (currently 15%) on the current value assessed by the customs.
- Mileage must exceed 6,000 kms.
- For motor bikes of non-EU origin less than 599 cc, owner will not pay an excise duty.
- If owner does not meet all required criteria (see regulations for automobiles), a duty will be payable between 6-8% plus VAT (currently 15%) on the accumulated amount (duty and VAT).
- If the bike is more than 599cc, the same regulations for automobiles apply.

EU Member Country

- Import is duty and tax free provided the owner meets documentation and procedural requirements; otherwise, excise duties will also be charged.
- For motor bikes of EU member origin less than 599 CC, no duties or taxes will be paid provided that the age is more than 6 months.
- For motor bikes of EU member origin over 599 cc, the same rules and regulations are applicable as automobiles.

RESTRICTED ITEMS

Alcohol

- Up to 12 sealed bottles are acceptable
- Up to 20 open bottles are acceptable

Food Items

- Dry and canned food only is permitted only from EU member countries.
- An import license is required from local Ministry of Health for non-EU member countries.

Cyprus

Guns/Rifles

A. Documents Required

- European Firearms Pass or import license from local Cyprus District Police HQ.
 - This must be obtained before the arrival of the firearms in Cyprus.

B. Specific Regulations

- Client must obtain an import license only if they do not hold a European Firearms Pass prior to arrival in Cyprus.
- The firearm must be presented for registration at local police station within 48 hours of arrival of shipment.
- The firearm will only be released against presentation of a valid European Firearms Pass or Firearms Permit issued by the Chief of Police.
- Customs authorities will keep the guns for inspection and release them to client.
- Bore of the guns should not exceed. 0.177".

CONSIGNMENT INSTRUCTIONS

Recommended: Once the shipment is booked, please fax your pre-alert to the agent office along with a copy of the airway bill / bill of lading, packing list, passport copy, and full contact details of the consignee. As consignment instructions change from time to time, it is prudent to reconfirm the advised consignment instructions prior to shipping particularly if the client will be importing as a diplomat.

Important: Check with agent prior to shipping for differences in air/sea consignment instructions. Please note that these regulations only apply to the Republic of Cyprus. They do not apply to the Turkish-occupied portion of the island.

Helpful Tips

- Mark the waybills very clearly "Used household goods and personal effects."
- Packing list should be in English or Greek.
- Do not attach the inventory list used for the insurance purposes with the documents enclosed with the shipment.
- Pre-alert along with the copies of the waybill, packing list, and shipping schedule should be sent well in advance.

PROHIBITED ITEMS

- Drugs
- Narcotics
- Pornographic and subversive literature and films

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